

Dear HP Channel Partner,

The agenda template on the following page can be sent to participants in your HP ProLiant 100 series event prior to the event date, handed out at the actual event, or both. It is customizable and flexible. Fill it out and send it to generate excitement, and then update the information as the actual event draws near.

To customize the agenda, simply:

1. Delete the logo placeholder and replace it with your own logo. Once your logo is on the page, double click on it and select **Layout** and then **Square**. This will make your logo easy to move around on the page.
2. Replace **www.yoururl.com** at the bottom of the page with your actual company URL.
3. Edit the agenda title and details to best describe your event; don't forget to double-check dates and spelling.
4. Print the agenda flyer.
 - If you do not print in-house, the best way to deliver the file to a printer is as a .pdf. To generate a .pdf, go to **File, Print**; instead of choosing a printer, choose '**Adobe pdf**'. Remember to only print page two.
5. If you have any difficulty viewing the next page, go under **View** in the task bar and click **Print layout**.

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4AA1-7676ENW, February 2008

To learn more, visit www.hp.com/go/proliant100





HP ProLiant 100 series family of servers.

The <RESELLER NAME>
HP ProLiant 100 server series event



Agenda

Welcome to the <RESELLER NAME> HP ProLiant 100 series event

- 9:00 – 9:15: Welcome
Speaker Name, title
Speaker bio
- 9:15 – 10:00: The Business Case for HP ProLiant 100 series server family
Speaker Name, title, organization
Speaker bio
- 10:15 – 11:00: The benefits of the HP ProLiant 100 series servers in smaller environments
Speaker Name, title, organization
Speaker bio
- 11:15 – 12:00: Introducing the HP ProLiant 100 series family of servers
Speaker Name, title, organization
Speaker bio

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